



GUIDELINES FOR TREE REMOVAL PERMITS

When is a Tree Removal Permit necessary?

A Tree Removal Permit is required for the removal of any tree 6 inches or greater in diameter (measured 4 ½ feet above grade).

Removal of more than ten (10) significant trees requires a Clearing and Grading Permit.

A Tree Removal Permit is not needed for emergency activities, for routine maintenance of trees necessary to maintain the health of cultivated plants, or to contain noxious weeds.

How many trees can I remove?

For Single Family Properties:

Lots up to 10,000 sq. ft:	2 significant trees per year
Lots 10,001 sq. ft. to 20,000 sq. ft.	4 significant trees per year
Lots 20,001 sq. ft. to 30,000 sq. ft.	6 significant trees per year
Lots 30,001 sq. ft. and greater:	8 significant trees per year

For all other properties: the maximum number of trees that may be removed is 5 (five) trees per acre, per year, but only for the purpose of thinning a heavily wooded area where remaining trees may benefit, or for maintaining the site's landscaped areas.

For all permits, hazardous, diseased/unhealthy or dead/dying trees do not count toward the maximum.

Landmark Trees (trees greater than 30 inches dbh) may not be removed unless an exception has been applied for and granted. If a property owner wishes to remove a Landmark tree, or remove more trees than allowed based upon the size of the property, a written request for an exception must be submitted with the Tree Removal Permit attached. **To apply for an exception, the following criteria must be addressed:**

- A. The exception is necessary because:
 - (i) There are special circumstances related to the size, shape, topography, location or surroundings of the subject property; or
 - (ii) Strict compliance may jeopardize reasonable use of property
 - (iii) Proposed vegetation removal, replacement, and any mitigating measures proposed are consistent with the purpose and intent of the regulations.
 - (iv) The granting of the exception or standard reduction will not be detrimental to the public welfare of injurious to other property in the vicinity.
- B. If an exception is granted above the maximum removal allowance, tree replacement shall be at a minimum of three (3) trees for each significant tree removed.
- C. Proposed tree removal, replacement, and any mitigation proposed, are consistent with the purpose and intent of the regulations.

Is Tree Replacement Required?

The City of Redmond requires that every significant tree removed will be replaced by one tree. Tree replacement must take place on-site; otherwise, a fee in lieu of replacement must be paid to the City. Replacement trees should be a species native to the area. Replacement trees are not required for dead, diseased, dying or otherwise hazardous trees.

How Do I obtain approval for Tree Removal?

Fill out the Tree Removal Permit Application Form attached and return it to the Permit Center for staff review. Fees for commercial/multi-family tree removal permits shall be \$50 per acre (area of disturbance rounded up to the nearest acre is used to calculate fee) plus a 3% technology surcharge fee (rounded down to the nearest nickel). For one acre of disturbance, the total fee is \$51.50.



MULTI-FAMILY/COMMERCIAL

TREE REMOVAL PERMIT APPLICATION FORM

Staff Use: Permit Number:

Date Submitted:

I. Application Requirements - To be submitted with Tree Removal Permit Application.

- A. **Photos** of the trees proposed for removal are required
- B. **A sketch of the property is required**, with a north arrow, showing the following information:
 - 1. General location of existing structures.
 - 2. Location of trees proposed for removal. Each tree shall be numbered and shall correspond to the numbered list below.
 - 3. General location of replacement trees, if required.
- C. If a healthy landmark tree is proposed for removal, the applicant must provide a written request for exception, addressing the criteria outlined in RCDG Section 20D.80.20-090, Exceptions (see front cover sheet). An arborist report shall also be required.
- D. If it is unclear as to whether a particular tree(s) may be removed it is very likely that an arborist report will be required. Staff will notify you if this information is necessary.
- E. A fee of \$50.00 per acre of ground disturbance (\$51.50 total for one acre or less, including Technology Surcharge)

II. Application Information - To be filled out by property owner.

Name _____ Address of property owner _____
 Phone Number _____ Address of subject site _____
 Tax Lot Number _____ Size of subject property _____
 Location of trees to be removed (front yard, rear yard etc) _____

The following trees are proposed for removal (A max. of 5 significant trees is allowed per acre, per year, only for the purpose of thinning a heavily wooded area or for maintaining landscape areas. Hazardous or unhealthy trees do not count toward the maximum, but must be listed below if greater than 6" dbh):

Diameter of tree 4.5 feet above grade (DBH)	Species of Tree	✓ if tree is unhealthy or hazardous	✓ if tree is within a critical area (wetland, steep slope, etc)	✓ if tree is within a native growth protection easement
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Removal of more than 10 trees 6" or greater in diameter requires submittal of a Clearing and Grading Permit

Replacement trees are proposed as follows (include size and species of each tree to be planted):

By my signature, I certify that I am authorized to file this application as, or on behalf of, the property owner.

 Property Owner Signature

 Date